

Minutes of the Executive Committee, meeting held on
3 October 2018 at West Offices, York

Present

Phil Mettam (PM)	Accountable Officer
Simon Bell (SB)	Chief Finance Officer
Denise Nightingale (DN)	Executive Director of Transformation
Dr Kev Smith (KS)	Director of Primary Care and Population Health

In Attendance

Victoria Turner (VT)	Public Health Specialty Registrar
Fiona Bell (FB) item 5	Deputy Director of Transformation and Delivery
Michael Ash-McMahon (MAM) item 8	Deputy Chief Finance Officer
Becky Case (BC) item 12	Head of Transformation & Delivery

Jo Baxter	Executive Assistant
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Apologies

Michelle Carrington (MC)	Executive Director of Quality and Nursing
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The agenda was discussed in the following order:

STANDING ITEMS

1. Apologies

Apologies were as above

2. Declaration of Interests

There were no Declarations of Members' Interest in relation to the business of the meeting. All declarations were as per the Register of Interests.

3. Minutes from the previous meeting

The minutes of the Executive Committee held on 19 September were approved.

4. Action Tracker/Matters Arising From The Minutes

The Action Tracker was updated by the Committee.

Mental Health Individual Funding Requests: Good progress was being made through additional sessions to clear the outstanding requests. A regular meeting would now be set up to deal with future requests. PM requested further assurance around the administrative route and suggested a direct discussion with the Head of Assurance.

Joint Commissioning Post with North Yorkshire County Council (NYCC): To progress the action it was agreed that a meeting should take place to discuss the expected achievements from a joint commissioning post. KS & SB would take this forward outside of the committee. Through discussion, the committee requested a new action to agree the approach to “One Ryedale” with NYCC and Scarborough & Ryedale CCG. KS to pursue.

CORPORATE

FB joined for this item

5. Commissioning Review of the Urgent Care Practitioner (UCP) Service

In presenting the findings within the paper, FB and VT highlighted 3 assumptions that had been incorrectly made: These were that:

- Most CCG's had decommissioned the UCP service
- Yorkshire Ambulance Service (YAS) had some UCP's as part of their core function
- Savings of £800k could be realised by decommissioning the service

A robust discussion was held around the potential in-year and medium-term savings and associated risks in decommissioning the service.

A meeting was planned with YAS to seek their views and consider if a more cost effective funding model was an option. An options appraisal paper would follow that meeting and be brought back to the Executive Committee.

The committee discussed the urgency of the required decision and acknowledged that if mitigations would not reach the originally anticipated level that consideration would need to be given to alternative areas where savings could be made.

6. Transforming Care Board (TCB)

DN presented the paper from the Transforming Care Board setting out the delegation options for the next steps in the procurement framework for providers.

The committee noted the following decisions which had been delegated to the TCB Board:

A Band 6 was now in post to undertake care and treatment reviews, the CCG had supported this but would have no ongoing responsibility beyond the year. Funding for this had been received from NHS England non- recurrently.

The community infrastructure to support NHS England commissioned bed reduction and step down of patients had needed strengthening. NHS England had released non recurrent- funding to the TCB . c£600k would be invested in a Forensic Outreach and Liason Service (FOLS). This would be across the whole patch and support moves from medium and low secure to community.

A pilot had been agreed for positive behavioural support which reduces admission for escalating behavioural reasons. The Board received evaluation and supported the use of non- recurrent funding for an additional year

These were financial decisions to note but would have no current financial impact to the CCG.

The minutes from the last TCB meeting were noted by the committee. Minutes from future meetings would continue to be noted at Executive Committee.

7. Local Transformation Plan for Children's Health

This item was awaiting review and would be circulated to the committee for approval outside of the meeting once finalised.

8. Amy Johnson Way Health & Safety Premises Report

MAM joined for this item

The committee had received sight of a Health & Safety Report on Amy Johnson Way which accommodated part of the Continuing Health Care team. This had not been received formally at the CCG and the committee had been unaware of the visit taking place. The lease on the property was held by Scarborough & Ryedale CCG.

There were a number of required actions and recommendations within the report and the committee agreed that assurance should be sought from Scarborough & Ryedale CCG that the appropriate actions were being taken and followed through.

MAM to contact Scarborough & Ryedale CCG and report back to the committee.

9. Additional Funding for the City of York's School Wellbeing Worker Service

Approval had been given at a recent Executive Committee to continue the existing recurrent funding to the City of York's School Wellbeing Worker Service.

A further request had now been received for additional funding to cover the shortfall created by a loss of funding from other stakeholders. The committee agreed that the CCG was unable to provide additional funding but would encourage and support the service to request the reinstatement of the withdrawn funding.

10. HR Matters – Band 4 PA for System Transformation

The committee recognised the request for support within the System Transformation team however felt more detail was required regarding funding of the role. PM to take forward.

11. Updated Yorkshire and Humber Access to Infertility Treatment Policy for adoption by CCG's

The committee requested that the policy be reviewed by Emma Broughton, GP Lead. KS to update the committee at the next meeting.

BUSINESS CASES AND COMMISSIONING STATEMENTS

BC joined for this item

12. Parkinson's Disease Nurse Specialist (PDNS) Funding Proposal – further options appraisal

The committee discussed the options within the paper for the community based PDNS which highlighted the requirement for an additional PDNS to meet demand. The existing PDNS based at York Teaching Hospital Foundation Trust would be leaving post in October and this had created an opportunity to recruit to both posts simultaneously and create a new model that would support acute/community working differently. Funding from Parkinson's UK was previously agreed for the initial test of the community post.

The committee were supportive of the exploration of a delivery model where Primary Care would recruit and manage both PDNS. BC to take forward and bring back to the Executive Committee.

FINANCE AND PERFORMANCE UPDATE

13. Finance Update

SB gave an update on the month 6 position which was a significant deterioration from plan. The position was also dependant on recovery actions of c£3.8m in addition to the full delivery of out of hospital QIPP in the second half of the year.

Meetings were continuing around the urgent settlement of the Continuing Health Care outstanding legacy costs, with NHS England representation at the meetings.

ASSURANCE AND RISK

14. City of York Joint Targeted Area Inspection (JTAI) - Child Sexual Abuse in the Family Environment

The committee noted the briefing paper on the recent JTAI, a letter outlining the findings from the Inspection would be sent via the Local Authority on the 16th October.

AOB

Specialist Rehabilitation Contract Challenge – Audit completed 2017

DN asked the committee where this could be reflected as an on-going contract challenge within the AIC operations? It was agreed SB would review this and report back to the committee.

Next meeting Wednesday 17th October