

**GOVERNING BODY MEETING**

**1 December 2016, 10am to 12.30pm**

**George Hudson Boardroom, West Offices, Station Rise, York YO1 6GA**

*Prior to the commencement of the meeting a period of up to 20 minutes will be set aside for questions or comments from members of the public who have registered in advance their wish to participate; this will start at 10am.*

The agenda and associated papers will be available at:

[www.valeofyorkccg.nhs.uk](http://www.valeofyorkccg.nhs.uk)

**AGENDA**

*For members accessing papers electronically the number of enclosures is indicated if there is more than one.*

<b>STANDING ITEMS – 10.20am</b>				
1.	Apologies for absence	To Note	Verbal	Keith Ramsay
2.	Declaration of Members' Interests in the Business of the Meeting	To Note	Verbal	All
3.	Minutes of the meeting held on 3 November 2016	To Approve	Enclosure	All
4.	Matters arising from the minutes		Verbal	All
5.	Accountable Officer's Report	To Note	Enclosuresx2 and Presentation	Phil Mettam
6.	Assurance Framework and Corporate Risk Update Report	To Note	Enclosure	Rachel Potts

**STRATEGIC – 11am**

7.	Draft Operational Plan 2017-19	To Note	Presentation	Phil Mettam
----	--------------------------------	---------	--------------	-------------

**FINANCE AND PERFORMANCE – 11.10am**

8.	Financial Performance Report Month 7	To Note	Enclosures x2	Tracey Preece
9.	QIPP Dashboard	To Note	Enclosures x9	Jim Hayburn/ Rachel Potts
10.	Performance Report	To Note	Enclosures x4	Jim Hayburn

**ASSURANCE – 12 noon**

11.	Christmas Working Arrangements	To Note	Verbal	Andrew Phillips
12.	Security Policy	To Approve	Enclosures x2	Tracey Preece
13.	Audit Committee Terms of Reference	To Approve	Enclosure	Tracey Preece
14.	Sustainable Development Management Plan 2016-20	To Approve	Enclosures x 3	Rachel Potts

**RECEIVED ITEMS – 12.15pm**

15.	Quality and Finance Committee Minutes: 20 October 2016		Enclosure	
16.	Medicines Commissioning Committee Minutes: 19 October 2016		Enclosures x2	

**NEXT MEETING – 12.30pm**

17.	10am on 5 January 2017, Selby District Association of Voluntary Service, Community House, Portholme Road, Selby YO8 4QQ	To Note	Verbal	All
18.	Close			

**EXCLUSION OF PRESS AND PUBLIC**

19.	In accordance with Paragraph 8 of Schedule 2 of the Health and Social Care Act 2012 it is considered that it would not be in the public interest to permit press and public to attend this part of the meeting due to the nature of the business to be transacted.
-----	--

A glossary of commonly used terms is available at

<http://www.valeofyorkccg.nhs.uk/data/uploads/governing-body-papers/governing-body-glossary.pdf>