

Item Number: 14

Name of Presenter: Tracey Preece

Meeting of the Governing Body

4 February 2016



Vale of York

Clinical Commissioning Group

Financial Policies Update and Review of Scheme of Delegation

**Purpose of Report
For Approval**

1. Rationale

The Detailed Financial Policies have been updated to include paragraph 1.1.8:
“For the exercise of the delegate functions from NHS England in respect of primary [medical] care commissioning, the NHS Vale of York CCG will adopt NHS England Detailed Financial Policies (with the exception of the Responsibility and Delegation and Audit policies [sections 1 and 2 of this document] which are applied across all functions) and operate in accordance with any requirements detailed in the delegation agreement”.

In addition terminology has been amended to be consistent with that generally used within the CCG e.g. “non-executive directors” has been changed to “lay members”.

The Scheme of Delegation has been updated and the following paragraph added before Section A:

“This detailed scheme of delegation refers only to services or activity for the corporate offices, equipment and employees, contractors and Lay Members of NHS Vale of York Clinical Commissioning Group and not for activity, offices, equipment or employees of any member practice.”

The Scheme of Delegation has also been reviewed to formally incorporate the additional financial controls approved by Senior Management Team and effective from 25 August 2015. For completeness the full NHS Vale of York CCG constitutional Scheme of Delegation (Appendix D of the constitution) is also included here to set this update in overall context.

2. Strategic Initiative

- | | |
|--|---|
| <input type="checkbox"/> Integration of care | <input type="checkbox"/> Planned care |
| <input type="checkbox"/> Person centred care | <input type="checkbox"/> Transforming MH and LD services |
| <input type="checkbox"/> Primary care reform | <input type="checkbox"/> Children and maternity |
| <input type="checkbox"/> Urgent care reform | <input type="checkbox"/> Cancer, palliative care and end of life care |
| <input checked="" type="checkbox"/> Effective and Efficient Organisation | <input type="checkbox"/> System resilience |

3. Local Authority Area

- | | |
|---|---|
| <input checked="" type="checkbox"/> CCG Footprint | <input type="checkbox"/> East Riding of Yorkshire Council |
| <input type="checkbox"/> City of York Council | <input type="checkbox"/> North Yorkshire County Council |

4. Actions / Recommendations

The Governing Body is asked to approve the updated Detailed Financial Policies and detailed Scheme of Delegation.

5. Engagement with groups or committees

Audit Committee considered and approved, following minor amendments, these documents at its meeting on 8 December 2015.

Internal Audit have also been consulted and their comments are incorporated in these updated versions.

6. Impact on Primary Care

The inclusion in the Detailed Financial Policies of the CCG's responsibility for primary care commissioning.

7. Significant issues for consideration

N/A

8. Implementation

These controls are already in place but these updated versions will be uploaded to the website and communicated to all staff.

9. Monitoring

Compliance against these policies and the detailed scheme of delegation is monitored regularly as they cover all financial governance arrangements and are subject to annual Internal Audit.

10. Responsible Chief Officer and Title

Tracey Preece
Chief Finance Officer

11. Report Author and Title

Chris Park
Financial Accountant

12. Annexes

Circulated electronically to Governing Body members and available at www.valeofyorkccg.nhs.uk/about-us/governing-body-meetings/

Detailed Financial Policies
Scheme of Delegation
Additional Financial Controls and Temporary Suspension of Scheme of Delegation
Appendix D of NHS Vale of York CCG Constitution