

*Ethical Clearance Reference
Number: LRS/DP-21/22-25084*

INFORMATION SHEET FOR CASE STUDY SITE INTERVIEWS



FUNDED BY
NIHR | National Institute
for Health Research

YOU WILL BE GIVEN A COPY OF THIS INFORMATION SHEET

The impacts of climate change on adults in need of care and support: service, carer and care user perspectives and responses.

We invite you to take part in this research study. Before you decide, it is important for you to understand why the research is being done and what participation will involve. Please take time to read the following information carefully and discuss it if you wish. Ask us if there is anything that is not clear or if you would like more information. Your participation in this study is completely voluntary.

What is this study about?

This study is looking at how flooding caused by climate change is impacting on social care for adults in England. I want to find out what effect climate change related flooding is having on care homes. I also want to hear about people's expectations of flood events, preparedness and any support systems in place. From staff I would like to understand how care home flooding is prevented, and how people feel about flood planning, before, during and after an event. Little is known about these subjects. This study is trying to change this. If you take part, it will help us to better understand flooding risks in a care home, what works well, and what could be improved. This study is being funded by the National Institute for Health Research as part of my PhD studentship.

Why have you been invited to take part?

We would like you to be involved because you work in a care home or contribute to decisions in response to flooding, flood risk management and care homes.

What will you have to do if you take part?

I will interview you via Microsoft Teams, Zoom or by phone, in your home or office, or another place that is best for you. You can choose the time. Before the interview, I will check that you understand what the study is about and what taking part involves and will answer any questions you have. Interviews will be at your own pace. With your permission, I will audio-record the interviews.

- I will interview you once for about 15 minutes. I will ask you about possible but rare events such as a flood in the care home you work in. You will be asked questions such as: Can you tell me a little about your job, for example, do you work during the day or at night? Have you been told what to do if the weather forecast said there was a risk of flooding in the area of the home? I will ask about your views, what, if any arrangements are made about flooding risk and what could be done better.

- I will also ask for some demographic data, because they provide a broad understanding of the different characteristics of the population I am researching, such as, how long you have been working in your job.

Do you have to take part? What if you change your mind?

You can choose whether to take part in the study. Your manager will not be informed of your decision to take part or not to take part or any subsequent decision to withdraw from the research. If you decide to take part, you will be asked to sign a consent form and you will be sent a copy to keep. If you change your mind about taking part, you may withdraw from the interview at any point without giving any reason and with no repercussions. You may also withdraw your information up to two weeks after the interview. Choosing not to take part or withdrawing will have no effect on anything. If you choose to withdraw from the study, I will not keep the information you have given me. After you have read this information sheet, please contact me if you have any questions that will help you decide if you would like to take part.

What are the possible benefits of taking part?

Many people find that taking part in research projects is personally rewarding and interesting. I will thank you for giving us your time and sharing your experiences.

What are the possible disadvantages or risks of taking part?

There are no risks. The main disadvantage is that you will be donating around 15 minutes of your time to take part. Some of the questions asked may touch on subjects that you may not know the answers to. You do not have to answer every question. If you are tired or want a break, you can stop or pause the interview at any time.

What will happen to the results of the study?

I will summarise the results of this study in articles, conference and workshop presentations and reports. These will be for different audiences, including older people's and family carers' organisations, policymakers, practitioners, academics and the funder. I will widely publicise the findings to relevant groups, including by social media. Please let me know if you would like to receive a copy of the end of study report.

Confidentiality and data handling

Your data will be processed under the terms of UK data protection law (including the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018). This research is anonymous. This means that nobody will be aware of your identity, and that nobody will be able to connect you to the answers you provide, even indirectly. Your answers will be treated confidentially and the information you provide will not allow you to be identified in any research outputs/publications. The interview recording will only be shared with a professional transcriber. The recording will be securely transferred to the transcriber; with whom we have a confidentiality agreement and data-sharing agreement, and the interviews will be typed up. Otherwise, only I will have access to this data. Your data will be held in electronic format securely on the KCL SharePoint and processed on a password protected KCL Laptop. All personal identifiers, both direct and indirect, that may lead to an individual being identified will be removed after analysis. What you say may be used in reports, articles and presentations, but your real name will not appear with these quotes; I will give you a pseudonym (alternative name). Personal data will not be shared outside of the EU and will be held in compliance with UK data protection law. Everything you say will be confidential unless you tell me, or I see, something that suggests that your situation is life-threatening, abusive or may place others at risk of harm. If this happens, I will be

obliged to break confidentiality. I would discuss this with you before telling anyone else. I will destroy the audio recording when it has been transcribed. All other data will be destroyed 5 years after the end of the study.

Data Protection Statement

The data controller for this project will be King's College London (KCL). The University will process your personal data for the purposes of the research outlined above. The legal basis for processing your personal data for research purposes under GDPR is a 'task in the public interest'. You can provide your consent for the use of your personal data in this study by completing the consent form that has been provided to you.

You have the right to access information held about you. Your right of access can be exercised in accordance with the General Data Protection Regulation. You also have other rights, including rights of correction, erasure, objection, and data portability. Questions, comments and requests about your personal data can also be sent to the King's College London Data Protection Officer Mr Albert Chan, info-compliance@kcl.ac.uk . If you wish to make a complaint with the Information Commissioner's Office, please visit www.ico.org.uk .

Who has reviewed the study?

The research study has been reviewed and approved by King's College London Research Ethics Committee (Reference No. *LRS/DP-21/22-25084*). This committee is a group of independent reviewers who protect the dignity, rights, safety and wellbeing of participants and researchers.

What if something goes wrong?

If you have a concern about any aspect of this study, you should ask to speak to me. I will do my best to answer your questions. I do not expect any major risk associated with taking part in this study. If you suffer any adverse effects resulting from your participation in this study, you will be compensated through the King's College London 'No Fault' Compensation Scheme. If this study has harmed you in any way or if you wish to make a complaint about the conduct of the study, you can contact King's College London using the details below for further advice and information:

Professor Jill Manthorpe (PhD supervisor), Tel: 0207 848 1782, Email: jill.manthorpe@kcl.ac.uk

We are both at the NIHR Health & Social Care Workforce Research Unit, King's College London, Strand, London WC2R 2LS.

Who should I contact for further information?

If you have any questions or would like more information, please contact me:

Tanya Stern, Tel: 0207 848 1782, Email: tanya.stern@kcl.ac.uk

Thank you for reading this information sheet