

TRAINING DIARY

Summer/Autumn 2021



WELCOME TO OUR SUMMER/AUTUMN TRAINING DIARY!

New training dates will be added throughout the year and may be subject to change with latest Government guidelines for COVID 19. Course details can be found on the following pages.

For more information or to book please contact us on: training@haxbygroup.co.uk / 01482 303986

We look forward to welcoming you!

FACE TO FACE In all our face-to-face courses we're adhering to social distancing and strict hygiene measures, to keep everyone safe. There will be a limited number of places available on first-come first-served basis.

VIRTUAL Joining a course over Zoom is a great way to share learning together without the need for travel. A web link and course materials will be sent to all attendees the day before the course.

BESPOKE Do you require training for a group of staff? We could offer a bespoke session at your location, please contact us to discuss your requirements and we would be happy to help!

Upcoming Dates

Thurs 08/07/2021	10.00-14.30	Basic ECG	Kingswood, Hull
Fri 09/07/2021	09.00-13.00	Imms & Vaccs Update for Nurses	Zoom
Tues 13/07/2021	10.00-16.00	Basic Wound Care	Haxby Health Centre, York
Mon 19/07/2021	14.00-16.00	Basic Life Support (BLS)	Haxby Health Centre, York
Wed 04/08/2021	09.00-12.30	Imms & Vaccs Update for HCAs	Zoom
Mon 09/08/2021	10.00-14.30	Basic ECG	Haxby Health Centre, York
Wed 18/08/2021	09.00-15.00	Initial Imms & Vaccs for HCAs	Haxby Health Centre, York
Tues 24/08/2021	09.00-16.00	Initial Imms & Vaccs for Nurses	Kingswood, Hull
Wed 25/08/2021	10.00-12.00	Basic Life Support (BLS)	Kingswood, Hull
Thurs 26/08/2021	10.00-16.00	Venepuncture	Kingswood, Hull
Tues 31/08/2021	10.00-12.00	Flu Update	Zoom
Tues 31/08/2021	14.00-16.00	Flu Update	Zoom
Wed 01/09/2021	10.00-12.00	Flu Update	Zoom
Wed 01/09/2021	14.00-16.00	Flu Update	Zoom
Tues 14/09/2021	10.30-11.30	Chaperone	Zoom

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Follow us for the latest news and updates:



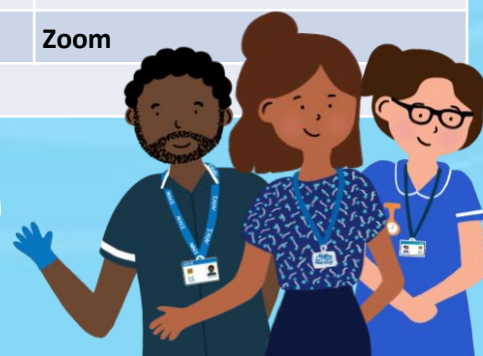
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TRAINING DIARY

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Upcoming Dates Continued...

Wed 15/09/2021	10.00-16.00	Venepuncture	Haxby Health Centre, York
Tues 21/09/2021	12.00-14.00	Basic Life Support (BLS)	Haxby Health Centre, York
Thurs 23/09/2021	10.00-16.00	Basic Wound Care	Kingswood, Hull
Thurs 14/10/2021	10.00-16.00	Medical Terminology	Kingswood, Hull
Fri 22/10/2021	09.00-13.00	Imms & Vaccs Update for Nurses	Zoom
Mon 25/10/2021	10.00-12.00	Basic Life Support (BLS)	Haxby Health Centre, York
Tues 26/10/2021	10.00-14.30	Basic ECG	Kingswood, Hull
Mon 08/11/2021	09.00-12.30	Imms & Vaccs Update for HCAs	Zoom
Tues 09/11/2021	12.00-14.00	Basic Life Support (BLS)	Kingswood, Hull
Wed 10/11/2021	09.00-15.00	Initial Imms & Vaccs for HCAs	Kingswood, Hull
Fri 12/11/2021	10.00-16.00	Venepuncture	Haxby Health Centre, York
Wed 17/11/2021	09.00-16.00	Initial Imms & Vaccs for Nurses	Haxby Health Centre, York
Fri 19/11/2021	10.00-16.00	Basic Wound Care	Haxby Health Centre, York
Wed 24/11/2021	10.00-14.30	Basic ECG	Haxby Health Centre, York
Thurs 25/11/2021	14.00-15.00	Chaperone	Zoom
Wed 08/12/2021	10.00-16.00	Basic Wound Care	Kingswood, Hull
Wed 08/12/2021	10.00-12.00	Basic Life Support (BLS)	Haxby Health Centre, York
Fri 10/12/2021	10.00-16.00	Venepuncture	Kingswood, Hull
Thurs 16/12/2021	12.00-14.00	Basic Life Support (BLS)	Kingswood, Hull

Venue Addresses

Kingswood Health Centre
10 School Lane,
Kingswood,
Hull,
HU7 3JQ

Haxby Health Centre
The Village,
Wigginton,
York,
YO32 2LL



GENERAL PRACTICE ESSENTIALS



- *Tailored to the General Practice environment*
- *Open to both clinicians and administrative staff*

Basic Life Support

- Two hour session - includes adult and paediatric BLS, anaphylaxis, AED, theory and practical

Chaperone

- One hour session - Learn and practice the skills required to act confidently and competently as a chaperone

Conflict Resolution

- One and a half hour session - Understand and recognise different types of conflict and the best methods of avoiding or resolving them

Medical Terminology

- Full day introduction to Medical Terminology - Ideal for Healthcare Assistants, Secretarial, Administrative and Reception staff
- Includes medical sciences and systems of the body, prefixes and suffixes, common conditions and medications, terms and abbreviations

Customer Service

- Half day session - ideal for Reception and Administrative staff
- Fun and interactive session with team building, communication skills, understanding patient needs and expectations, exploring excellent customer service, team values, listening skills and complaints prevention
- Bespoke packages available, get in touch for more details



Availability

To book any of our courses
please contact:

training@haxbygroup.co.uk
Tel: 01482 303986

Bookings are first-come, first-served
Pre-payment in full is required

Prices

Basic Life Support - **£40** per head
Chaperone - **£25** per head
Conflict Resolution - **£25** per head
Medical Terminology - **£105** per head
Customer Service - **£50** per head

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HEALTHCARE ASSISTANT & NEW PRACTICE NURSE ESSENTIALS



- *One day courses ideal for new HCAs and newly qualified practice nurses*
- *Competency based awards*
- *Tailored to the General Practice environment*

Venepuncture

- Learn the theory and anatomy of blood taking
- Learn and practice phlebotomy techniques

ECG

- Learn the anatomy of the heart and ECG theory
- Learn and practice ECG recording techniques

Basic Wound Care

- Learn the theory and science of wound care
- Practice wound care techniques including dressings, suture removal and clip removal

Motivational Interviewing

- Learn the skills for providing motivational interviewing and healthy lifestyle counselling which are key to new/well patient checks and reviews
- Learn theory and techniques and practice with role-play

Training in clinical skills covers theory and simulated practice. Following training supervised practice must be completed in the clinical setting, the student will be issued with competencies to complete before receiving a certificate. A competent registered nurse must be responsible for confirming that the student has gained sufficient practical competency before independent practice.



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Tel: 01482 303986

*Bookings are first-come, first-served
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Prices

Venepuncture - **£145** per head

ECG - **£105** per head

Basic Wound Care - **£145** per head

Motivational Interviewing - **£105** per head

IMMUNISATIONS AND VACCINATIONS



Initial Immunisation Training for Nurses

- Full day - Suitable for Nurses new to immunisation
- Competencies will be issued to complete in practice following the training
- Includes: Theory and practical training, immunisation history, immunology and theory, types of vaccines and compositions, vaccine preventable diseases and epidemiology, current issues and controversies, communicating with patients and parents, legal aspects, storage and handling, correct administration, dosage and reconstitution, contraindications and precautions, pregnancy, documentation, strategies for improving immunisation rates, adverse reactions, anaphylaxis and adverse events
- Covering: Diphtheria, Tetanus, Pertussis, Haemophilus influenza type B (HIB), Poliomyelitis, Meningococcal, Measles, Mumps, Rubella, Rotavirus infection, Influenza, Pneumococcal, Shingles

Initial Immunisation Training for HCAs

- Full day - Suitable for HCAs new to immunisation – ***Please note: Public Health England recommended only HCAs who have achieved education and training to Level 3 or equivalent with at least 2 years' experience as a HCA should be considered for immunisation training***
- Competencies will be issued to complete in practice following the training
- Includes: Theory and practical training, immunisation history, immunology and theory, types of vaccines and compositions, storage and handling, dosage and reconstitution, vaccine preventable diseases and epidemiology, correct administration, precautions and contraindications, legal aspects, documentation, adverse reactions, anaphylaxis and adverse events
- Covering: Influenza, Pneumococcal, Shingles, B12

Immunisation Update for Nurses

- Half day - Suitable for nurses experienced in immunisation and requiring an update
- Includes: Immunology, types of vaccines and composition, storage and handling, precautions, pregnancy, contraindications, legal aspects, documentation, adverse reactions, anaphylaxis and adverse events

Immunisation Update for HCAs

- Half day - Suitable for HCAs experienced in immunisation and requiring an update
- Includes: Immunology, types of vaccines and composition, dosage and reconstitution, storage and handling, correct administration, precautions, contraindications, legal aspects, documentation, adverse reactions, anaphylaxis and adverse events

Annual Flu Update

- 2.5 hours - Suitable for Nurses and HCAs needing an annual update for flu season
- Covering adult and child flu vaccination, including: vaccination content, guidelines, eligibility, contraindications and anaphylaxis



Prices

Initial Imms. for Nurses - **£145** per head
Initial Imms. for HCAs - **£145** per head
Imms. Update for Nurses - **£65** per head
Imms. Update for HCAs - **£65** per head
Annual Flu Update - **£55** per head

Availability

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Tel: 01482 303986

*Bookings are first-come, first-served
Pre-payment in full is required*

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TERMS & CONDITIONS



Booking Procedure

You can request a place on any course by emailing training@haxbygroup.co.uk

Places will be available on a first-come first-served basis. Once we have verified availability and booked your place we will send you an invoice. ***Pre-payment in full is required for all courses.***

Cancellations

If you notify us more than 14 days before the course date you will receive a full refund. Refunds for cancellations with less than 14 days notice shall be at our discretion. Failure to attend without any notice will be non-refundable. A substitute attendee may be nominated without charge.

Where circumstances dictate, Haxby Group reserves the right to alter published programs. In the event of a course being cancelled an alternative date will be offered where possible or a full refund of the course fee will be made. No compensation will be paid for any additional costs incurred.

Course Content

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ABOUT US

Haxby Group is a high-quality, community-based healthcare organisation, with general practice at its heart. Serving more than 92,000 patients, Haxby Group delivers patient care from 11 GP surgeries across York and Hull, and in partnership with Central Healthcare in Scarborough. Education is at the heart of Haxby Group and a learning culture has always been central to our multi-professional team.

Haxby Group Training coordinates the development and delivery of training activities and courses. As a Primary Care Workforce and Training Hub in Humber Coast & Vale we provide training support to a growing network of other local practices. We coordinate local schemes on behalf of Health Education England, supporting with students, trainees and workforce development.

If you would like any further information contact us on training@haxbygroup.co.uk or call 01482 303986

As a **Primary Care Workforce and Training Hub** (formerly known as Advanced Training Practice (ATP) Hub) in Humber Coast & Vale we are able to provide training support for local practices. We coordinate local schemes on behalf of Health Education England. This includes aiding practices to develop mentors/assessors, offer student placements and employ and train a variety of roles.

➤ Student Nurses in General Practice

- ✓ Offers support for practices and nurse mentors/assessors/supervisors to take undergraduate student nurses on placement
- ✓ The aim is to increase access to general practice placements for student nurses, to promote practice nursing as a career and help secure the primary care workforce of the future
- ✓ Great recruitment tool and professional development opportunity for staff
- ✓ Practices receive a tariff to support time for mentorship and coordination
- ✓ Funding available for nurses to undertake the mentorship/assessor course

➤ New to Practice Nurse VTS Scheme

- ✓ Offers support for practices to employ and train a newly-qualified or new-to-practice nurse.
- ✓ Includes a programme of weekly teaching and training sessions.
- ✓ Currently participating practices can access a bursary.
- ✓ Coordinated on a cohort basis usually starting around February – once funding has been confirmed for 2021/22 information for Expressions of Interest will be circulated.

➤ TNA Ready Scheme

- ✓ Offers support and guidance for practices to access the Trainee Nursing Associate apprenticeship course, develop a Nursing Associate and access funding
- ✓ Applications are ongoing subject to university course availability, please ask for more details.

➤ ACP Ready Scheme

- ✓ Offers support for practices to employ and train an Advanced Clinical Practitioner over their first two years whilst working towards completing the MSc in Advanced Clinical Practice
- ✓ Currently participating practices can access a training grant plus funded course fees for a recognised MSc in Advanced Clinical Practice. This is mainly now via the apprenticeship route.
- ✓ Suitable for Registered Nurses or Allied Health Professionals such as Paramedics, Physiotherapists and Pharmacists developing advanced clinical roles in primary care
- ✓ Includes regular group peer-support/ learning sessions.

➤ PA Ready Scheme

- ✓ Offers support and funding for practices to employ a new Physician Associate
- ✓ Includes regular group peer-support/ learning sessions.

➤ HCA Ready Scheme (HCA Apprenticeship Scheme)

- ✓ Offers support for practices to employ and train an Apprentice HCA, including a programme of study days and a Level 3 diploma in Healthcare Support over 18 months.
- ✓ Coordinated on a cohort basis usually starting around September. Funding for 2021/22 to be confirmed, if/when available invites for Expressions of Interest will be shared.

➤ CPD for Primary Care

- ✓ Supports practices and PCNs to access CPD funding for Nurses and Allied Health Professionals comprising of £333 per eligible person per year from 2020 to 2023, subject to funding confirmation.

Want to know more? We would be happy to help!

Contact us on training@haxbygroup.co.uk.

Content correct to the best of our knowledge at time of last review – June 2021

