

**NHS VALE OF YORK CLINICAL  
COMMISSIONING GROUP**



**GOVERNING BODY MEETING**

Vale of York  
Clinical Commissioning Group

**Meeting Date: 4 April 2013**

**Report Sponsor:**

Mark Hayes  
Chief Clinical Officer

**Report Author:**

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Freedom of Information Manager  
North Yorkshire and Humber  
Commissioning Support Unit

**1. Title of Paper:** Freedom of Information Policy

**2. Strategic Objectives supported by this paper**

Not applicable

**3. Executive Summary**

This policy provides a framework for Vale of York CCG to ensure compliance with the Freedom Of Information Act (FOI) and the Environmental Information Regulations (EIR) 2004.

**4. Evidence Base**

Not applicable

**5. Risks relating to proposals in this paper**

Failure to comply with statutory regulations.

**6. Summary of any finance / resource implications**

Not applicable

**7. Any statutory / regulatory / legal / NHS Constitution implications**

FOI and EIR are statutory requirements regulated by the Information Commissioners Office.

**8. Equality Impact Assessment**

Completed

**9. Any related work with stakeholders or communications plan**

Not applicable

**10. Recommendations / Action Required**

The Governing Body is asked to approve the policy

**11. Assurance**

Quarterly reports presented to the Quality and Performance Committee.