

NHS VALE OF YORK CLINICAL COMMISSIONING GROUP

Governing Body Meeting: 2 May 2013

Human Resource Policy Review Schedule

| Policy No# | Policy Name | Deadline for CCG internal comment and approval | Provisional scheduled date for submission to Joint Trade Union Partnership Forum | For Organisational Completion: Organisational Approval Route |
|-------------------|---|---|---|---|
| HR21 | Partnership Working | 7 th June 2013 | End June 2013 | |
| HR 35 | Whistleblowing Policy (including Bribery, Fraud and Corruption) | 7 th June 2013 | End June 2013 | |
| HR09 | Flexible working policy | 7 th June 2013 | End June 2013 | |
| HR37 | Flexi time Policy/ Arrangements | 7 th June 2013 | End June 2013 | |
| HR38 | Remote Access and Home Working | 7 th June 2013 | End June 2013 | |
| HR07 | Disciplinary Policy | 5 th July 2013 | End July 2013 | |
| HR38 | MHPS | 5 th July 2013 | End July 2013 | |
| HR16 | Managing Work Performance | 5 th July 2013 | End July 2013 | |
| HR28 | Redeployment Policy | 5 th July 2013 | End July 2013 | |
| HR 02 | Absence Policy | 5 th July 2013 | End July 2013 | |
| HR27 | Recruitment and Selection- Employment Checks/ CRB/ Ex Offenders | 2 nd August 2013 | End August 2013 | |
| HR25 | Recruiting Ex- Offenders | 2 nd August 2013 | End August 2013 | |
| HR26 | Recruitment and Retention Premia | 2 nd August 2013 | End August 2013 | |
| HR39 | Relocation Expenses Policy | 2 nd August 2013 | End August 2013 | |
| HR32 | Temporary Promotion | 2 nd August 2013 | End August 2013 | |

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| HR40 | On Call Arrangements | 2 nd August 2013 | End August 2013 | |
| HR14 | Job Evaluation | 6 th September 2013 | End September 2013 | |
| HR13 | Induction Policy | 6 th September 2013 | End September 2013 | |
| HR33 | Training and Development Policy | 6 th September 2013 | End September 2013 | |
| HR10 | Further Education and CPD Policy | 6 th September 2013 | End September 2013 | |
| HR18 | Ongoing review and objectives Policy | 6 th September 2013 | End September 2013 | |
| HR17 | Maternity Leave Guide and Policy | 4 th October 2013 | End October 2013 | |
| HR 22 | Paternity Leave Guide and Policy | 4 th October 2013 | End October 2013 | |
| HR03 | Adoption Leave Guide and Policy | 4 th October 2013 | End October 2013 | |
| HR24 | Professional Registration Policy | 4 th October 2013 | End October 2013 | |
| HR31 | Substance Misuse Policy | 8 th November 2013 | End November 2013 | |
| HR41 | Stress Policy | 8 th November 2013 | End November 2013 | |
| HR12 | Harassment and Bullying Policy | 8 th November 2013 | End December 2013* | |
| HR11 | Grievance and Disputes Procedure | 8 th November 2013 | End December 2013* | |
| HR29 | Retirement Policy | 8 th January 2014 | End January 2014 | |
| HR 20 | Parental Leave | 8 th January 2014 | End January 2014 | |
| HR04 | Annual Leave Policy | 8 th January 2014 | End January 2014 | |
| HR05 | Career Break Policy | 8 th January 2014 | End January 2014 | |
| HR30 | Secondment Policy | 7 th February 2014 | End February 2014 | |
| H08 | Equality and Diversity Policy | 7 th February 2014 | End February 2014 | |
| HR36 | Working Time Directives Policy | 7 th February 2014 | End February 2014 | |