

Booking Equipment



Why is it important to book equipment out of stores?

Why do I have to book all items taken out of stores onto the TCES ordering system?

If there is a product batch failure then it is imperative to be able to trace all items through the Medequip barcode tracking system to ensure the affected items are exchanged for patient safety.

Why is there not enough stock when I go to the stores for equipment?

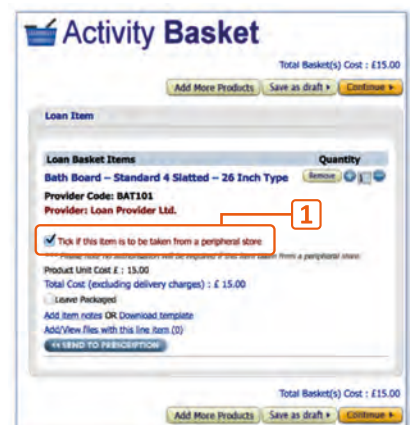
This is because prescribers are not recording the Barcode numbers against patient records. This also acts as a stock control system – if equipment is not booked out, replenishment will not occur.

If I book this equipment out then another activity charge will be applied?

No, if you select the item is to be taken from peripheral store box there is no activity charge. **1** This will however place a record of equipment on the patient file.

For details on how to select this option on TCES please see [help file 16](#) on the TCES homepage - www.tcesconnections.co.uk

Please help other Prescribers to be able to access equipment by ensuring the stock control is correct but, most importantly to ensure that should there be any product recall we have full traceability to ensure patient safety in the community.



Thank you for your assistance in ensuring this store continues to run effectively for all.