

Item Number: 5

**NHS VALE OF YORK CLINICAL  
COMMISSIONING GROUP**

**GOVERNING BODY MEETING**



**Vale of York**

**Clinical Commissioning Group**

**Meeting Date:** 9 January 2014

**Title:** Chief Clinical Officer Report

**Responsible Chief Officer and Title**

Dr Mark Hayes  
Chief Clinical Officer

**Report Author and Title**

Sharron Hegarty  
Communications Manager

**Strategic Priority**

Not applicable

**Purpose of the Report**

This report provides an update on a number of projects, initiatives and meetings which have taken place since the last Governing Body meeting and any associated issues.

**Recommendations**

The Governing Body is asked to note the report.

**Impact on Patients and Carers**

Through CCG management processes and governance planning, stakeholder involvement and engagement ensures an improved experience for patients and carers

Financial and organisational sustainability assures the work locally to deal with winter pressures.

**Impact on Resources (Financial and HR)**

Financial implications around winter planning and management decisions are included in the CCG's forecasted out turn for 2013/14 and future financial planning.

**Risk Implications**

Not applicable

**Equalities Implications**

Agreed policies have been assessed for equality impact

**Sustainability Implications**

Financial and organisational sustainability is assured through CCG management processes and governance planning.

**GOVERNING BODY MEETING: 9 JANUARY 2014****Chief Clinical Officer Report****1. Purpose of the Report**

To provide an update on a number of projects, initiatives and meetings which have taken place since the last Governing Body meeting and any associated issues.

**2. Winter Plan 2013/14**

- 2.1 The CCG continues to work in partnership with key stakeholders and partners on its 2013/14 Winter Plan. Recent meetings and discussions have focused upon four hour waits in A&E, ambulance turnaround times and delayed transfers of care.
- 2.2 The Area Team attended the local Winter Operational Group on 19 December 2013 to help the CCG and its partners to be fully prepared for winter and to ensure that there is whole system resilience. This work will continue throughout the winter period.

**3. Winter Pressures Monies**

- 3.1 Winter pressures money for the Vale of York area is approximately £1.4m. This money will be used to divert activity away from hospitals through admission avoidance schemes.
- 3.2 Most of the schemes have been confirmed and been allocated the appropriate funds allowing work to commence immediately. Work continues to develop and monitor the outcomes of schemes throughout the winter.

**4. NHS Vale of York CCG Staff Recruitment**

- 4.1 Achievable with support from the Strategic Clinical Network and Macmillan Cancer Relief, the CCG has recruited Dr Joan Meakins as the GP Lead for Cancer. Dr Meakins will be joining the CCG in January 2014.
- 4.2 Lucy Botting takes up her role as the CCG's Chief Nurse on 13 January 2014. Lucy brings experience of being a Director at NHS Guildford and Waverley CCG.

## **5. Communications**

- 5.1 After a prearranged interview that focused upon the CCG's financial position, the CCG appeared in a televised news feature on BBC Look North.
- 5.2 Local radio, TV and print media have covered stories that featured the CCG.
- 5.3 From a reputational management perspective the CCG continues to monitor discussions, articles and messages in the media and online. The CCG will continue to manage its reputation, ensuring that clear, consistent messages are available to the media, partners and the public.

## **6. Meetings**

- 6.1 Maintaining the CCG's links with its key stakeholders, senior colleagues and I have attended a number of meetings around developing new ways of working through stronger partnerships and strategic planning:

Collaborative Improvement Board: 28 November

North Yorkshire Health and Wellbeing Board: 29 November

York Health and Wellbeing Board: 4 December

## **7. Public and Patient Engagement**

- 7.1 With a focus on health and social care integration, the CCG's Patient and Public Engagement (PPE) Forum took place on 3 December. The forum event, at the Priory Street Centre, was very well attended and provided the CCG with an important insight into the views of local patients, partners and members of the public. The comments and views of those who attended have been collated and published on the CCG's website.
- 7.2 The CCG would like to increase the membership of its PPE Steering Group. Recruitment plans are on-going and include messages in print media (local press), digital communications (website) and social media (Twitter).
- 7.3 The next PPE Steering Group meeting takes place on 28 January 2014 at 2-4pm in West Offices, York.

## **8. Council of Representatives Update**

- 8.1 The last meeting of the Council Representatives (CoR) took place on 10 October 2013. The outcomes of the meeting were as follows.
- 8.2 The CCG is working with Dr David Rose, Deputy Director of Postgraduate GP Education, from Health Education Yorkshire and Humber to create three posts for Speciality Trainees (ST4) in General Practice. The posts will be for doctors entering their final year of training. They will spend half their time working in the CCG and half their time in General Practice as “back-fill” and so allowing experienced local GPs to spend time providing clinical leadership within the CCG.
- 8.3 Support was given to the approach of two Council of Representative members fulfilling the role of Governing Body members.
- 8.4 Approved that the CCG should not renew the contract for telehealth units that ends on 31 March 2014.
- 8.5 With the exception of Gillygate Surgery, Jorvik Medical Practice, Sherburn Practice, The Surgery at 32 Clifton and Gale Farm Surgery, the CoR supported the implementation of the Stop Before Your Op Policy in October 2013.
- 8.6 Supported NHS Vale of York CCG’s whole system programme to tackle the harm done by tobacco, alcohol and obesity in order to improve overall health outcomes and address health inequalities.
- 8.7 The next meeting of the Council of Representatives takes place on 23 January 2014 The Bar Convent, Blossom Street, York.

## **9. CCG Senior Management Team Discussions and Decisions**

- 9.1 Following presentation of the Equalities Strategy at the Governing Body on 7 November Senior Management Team (SMT) agreed that the Equality Action Plan would be incorporated in to the strategic planning process.
- 9.2 SMT agreed that six monthly reviews will take place with Leeds and York Partnership NHS Foundation Trust through the Contract Management Board in respect of Harrogate out of area placements and the Section 136 Suite. SMT agreed that every contract should include a collaborative commissioning agreement.

- 9.3 The CCG signed the risk share agreement along with Accountable Officers from NHS Scarborough and Ryedale, NHS Hambleton, Richmond and Whitby and NHS Harrogate and Rural District CCGs. This has been forwarded to the Area Team.
- 9.4 SMT agreed that the following HR policies, developed in partnership with the Trade Unions, should replace the related inherited policies from NHS North Yorkshire and York:
- HR02 Absence Management
  - HR09 Flexible Working
  - HR09a Flexitime
  - HR16 Managing Work Performance
  - HR34 Travel Expenses
- 9.5 Following support from Practice Managers and the Primary Care Strategic Group, SMT approved the implementation with three GP practices of the Engaging Practices and Saving Time Through Practical Service Improvement Programme (Ward Downham Improvement Design – wdid). The programme will help practices to improve efficiency, for example systemically identifying high intensity user patients, demand management and adopting common approaches across practices. Staff from all practice functions will have the opportunity to take part in the programme.
- 9.6 SMT approved the development of Integrated Multiple Sclerosis and Parkinson's Pathways of Care which will develop end to end care pathways for Multiple Sclerosis and Parkinson's Disease through a Neurological Commissioning Support (NCS) specialist nurse on an expenses only basis. SMT requested a similar report for development of an Integrated Epilepsy Pathway.
- 9.7 Amongst its delivery to commission improved healthcare services, SMT's discussions focus upon the delivery of the CCG's Quality, Improvement, Productivity and Prevention (QIPP) Plan. Recent topics include: Improved Access to Psychological Therapies (IAPT), the Community Equipment Store contract, Medicines Management, Pathology, Diabetes Service Re-design, Community Services and Urgent Care.
- 9.8 SMT also discussed the recent Overview and Scrutiny Committee meetings, the working relationships with the Area Team and Primary Care Commissioning, the Quarter 2 Assurance meeting that took place on 13 December, and plans for an Information Governance Steering

Group which will be the forum with delegated authority to oversee Information Governance issues, assurance and work plans on behalf of the CCG.

**10. Quarter 2 Checkpoint Assurance Meeting**

The quarterly assurance meeting with the Area Team on 13 December 2013 included discussion on the CCG's strategic planning process and agreement of the CCG's Balanced Scorecard which will be published in January 2014.

**11. Recommendations**

The Governing Body is asked to note the report.