

## Contents

Introduction .....	1
Emis web .....	2
Private Repeat Script.....	2
Branded generic information.....	2
SystemONE.....	3
Private Repeat Script.....	3
Branded generic information.....	4

## Introduction

This guide is designed to show how to implement private repeat prescription and safety prompts for pharmacies and patients when switching to branded generics. This is to facilitate the effective implementation of CCG prescribing policies

## Emis web

### Private Repeat Script

When choosing the drug:

1. Select the Rx Type as repeat
2. Tick the private box
3. Set the number of authorised issues
4. Choose a review date

The screenshot shows the 'Add a Drug' form in Emis. The patient is identified as BUTTON, Jennifer -Jenny- (Miss), born 24-Mar-1970 (46y), Female, NHS No. Unknown, Usual GP CARTER, Des (Dr). The drug selected is Fluoxetine 20mg capsules, with a dosage of 'One To Be Taken Each Day' and a quantity of 28 capsules. The duration is set to 28 days. The 'Rx Types' dropdown is set to 'Repeat'. The 'Authorised Issues' field is set to 1. The 'Private' checkbox is checked, and 'Personally Administered' is unchecked. The 'Review Date' is set to 09-Jan-2017. Red circles highlight the 'Rx Types', 'Private' checkbox, 'Authorised Issues', and 'Review Date' fields.

### Branded generic information

This uses the script notes feature. When choosing the drug:

1. Enter into the Pharmacy info and Patient info fields: This drug has the same active ingredient as XXX

The screenshot shows the 'Add a Drug' form in Emis, identical to the previous one. However, the 'Pharmacy Info' and 'Patient Info' fields in the 'Optional Prescription Information' section are highlighted with red circles, indicating where to enter script notes for branded generic information.

You should note that this may only print onto the first issued prescription of the new branded generic, however the record will remain.

## SystemONE

### Private Repeat Script

When choosing the drug:

1. Select the private box
2. Tick automatically create repeat template
3. Tick use review date
4. Tick use maximum issues

Other Details... Exact date & time Tue 11 Oct 2016 12:18

Changing the consultation date will af

Medication start Tue 11 Oct 2016

Drug prescribed Sirdupla 25micrograms/dose / 125micrograms/dose inhaler (Mylan Ltd)

Script type  NHS Issue  Private Issue  Instalment Dispensed Issue

Dose Inhale 2 doses twice daily Times & Doses

Total quantity  Number  Packs 1 pack(s) of 120 dose inhaler with counter £26.25  Include ended  Free Text

Script notes Presets

Administrative notes Presets

Issue duration 30 Days End date 10 Nov 2016

Automatically create a Repeat Template based on this Issue

Use review date 11 Oct 2017  Synchronise all review dates to this

Use maximum issues 6  Synchronise all maximum issue counts

Patient can initiate issues

Irregularly issued template

Repeat template can be reauthorised

## Branded generic information

This uses the script notes feature. When choosing the drug:

2. Enter into the script note field: This drug has the same active ingredient as XXX

The screenshot shows the 'Record Acute Medication' interface. At the top, there are buttons for 'Ok', 'Ok & Another', and 'Cancel'. Below this is a header area with 'Other Details...' and a date/time selector set to 'Tue 11 Oct 2016' at '12:18'. The main form area is titled 'Medication start' and includes a dropdown for the date. The 'Drug prescribed' field is populated with 'Sirdupla 25micrograms/dose / 125micrograms/dose inhaler (Mylan Ltd)'. The 'Script type' is set to 'NHS Issue'. The 'Dose' field contains 'inhale 2 doses twice daily'. The 'Total quantity' section shows 'Packs' selected with a value of '1' and a price of '£26.25'. The 'Script notes' field is highlighted with a blue circle and contains the text 'This has the same active ingredient as Seretide'. To the right of this field is a 'Presets' button, also circled in blue. Below the script notes are fields for 'Administrative notes', 'Issue duration' (30 Days), and 'End date' (10 Nov 2016). There are several checkboxes for options like 'Automatically create a Repeat Template based on this Issue', 'Use review date', and 'Use maximum issues'. At the bottom, there is a 'Link to Read code(s)' field and a checkbox for 'Record that a medication review has been performed'.

This can be saved as a pre-set by clicking the presets button and then the + symbol

The screenshot shows a 'Text Selection' dialog box. The main area is empty and contains the text 'No presets configured. Click the '+' button to create a new text preset.' On the right side, there is a vertical toolbar with several icons: a plus sign (+), a minus sign (-), a left arrow, a right arrow, a double left arrow, a double right arrow, a pencil, and a close (X) button. The plus sign icon is circled in blue. At the bottom of the dialog, there are three buttons: 'Copy From Another User', 'Select', and 'Cancel'.