

Registering for an NHS OpenAthens Username & Password

Registering for an NHS OpenAthens account allows free access to resources purchased by the Trust and nationally and regionally by the NHS.

Reasons to Register:

- Full text access to a wide selection of eJournals, eBooks and medical images
- Access to healthcare databases - for literature searching
- Save your literature searches and create alerts
- Personalise MyLibrary with your favourite resources
- Receive the latest news in your inbox via MyUpdate
- Evidence for clinical practice.

Requirements for Automatic Registration

- A current NHS email address OR to be logged in to an NHS computer
- Know who your NHS employer or commissioner is

Important!

If you are using a non-NHS computer and a non-NHS email address, your registration may be delayed whilst your administrator verifies your eligibility. Once registered, you can change to a personal email address if you choose.

Please note this is a two part process – registration and activation.

Registration

Go to <https://openathens.nice.org.uk/>

Work your way through the 3 steps to register.

NICE National Institute for Health and Care Excellence

OpenAthens

Register for an OpenAthens account

Already have an account? [Login](#)

1. Eligibility 2. Organisation 3. Your Details 4. Verify 5. Password 6. Finish

Please note that this is a multi-stage registration process, and you must activate your account before you can use it.

[> Help me to complete this form](#)
[> More Information](#)

Step 1 - Athens account eligibility and email

I confirm that I have read the eligibility criteria and that I am eligible to access NHS purchased online content.
[What are the OpenAthens Eligibility Criteria?](#)

Email:

[Continue](#)

Keyword Search (For NHS Trust/Org)

- Search by entering the first letters of the name of the organisation you work for. For example, if you work for York Teaching Hospital NHS Foundation Trust, type “York”.
- Click on your organisation name to insert it into box.
- Click on the Continue button

Step 2 - Organisation

1.

Find your organisation

York Teaching Hospital NHS F

- Fill in the details requested in the remaining screens and Submit

N.B.

- GPs and CCG staff should use “GPs, practice staff and CCG staff in North Yorkshire and York” ,
- Public Health staff should use “Public Health in North Yorkshire and York” and,
- Social care staff should use Social care provider organisations in North Yorkshire and York”.

Cannot Find Organisation

- Click on I cannot find my organisation.

Step 2 - Organisation

Find your organisation

Organisations

I cannot find my organisation Continue

- Put your organisation name in the box and choose your region

Step 2 - Organisation

New Organisation Details

1.

Name

York CCG

2.

Region/Area

Yorkshire and The Humber

Search again

Continue

- Click on the Continue button
- Fill in the details requested in the remaining screens and click Submit

Account Activation

■ After submitting your registration form you will receive an activation email. This email will be sent to the email address you used when registering.

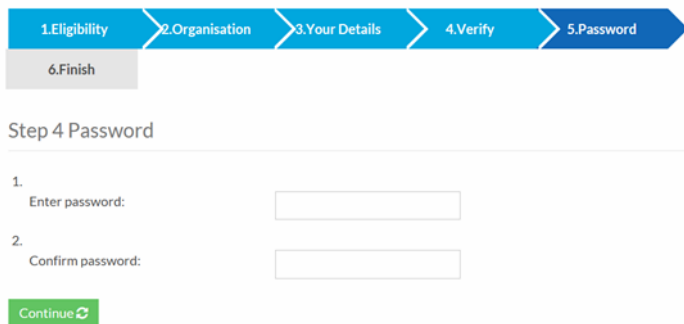
■ This email will be entitled - **“OpenAthens account created – activation required”**.

■ Click on the hyperlink given within the activation email to activate your account.

You have 60 days after receipt of the activation email to complete the process.

■ Clicking on the activation link will take you to the screen shown below.

Register for an OpenAthens account



1. Eligibility 2. Organisation 3. Your Details 4. Verify 5. Password 6. Finish

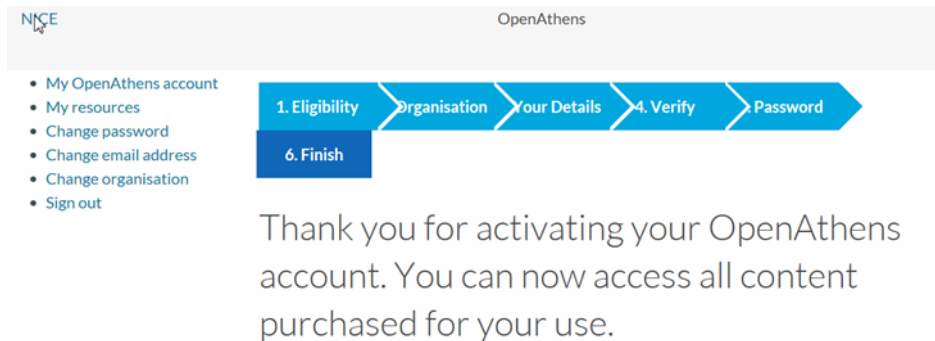
Step 4 Password

1. Enter password:

2. Confirm password:

[Continue](#)

■ Enter and confirm a password of your choice.



NICE OpenAthens

- My OpenAthens account
- My resources
- Change password
- Change email address
- Change organisation
- Sign out

1. Eligibility 2. Organisation 3. Your Details 4. Verify 5. Password 6. Finish

Thank you for activating your OpenAthens account. You can now access all content purchased for your use.

■ Click “My resources” on the left hand side of the page to see the NHS Evidence & local resources available to you through MyAthens.

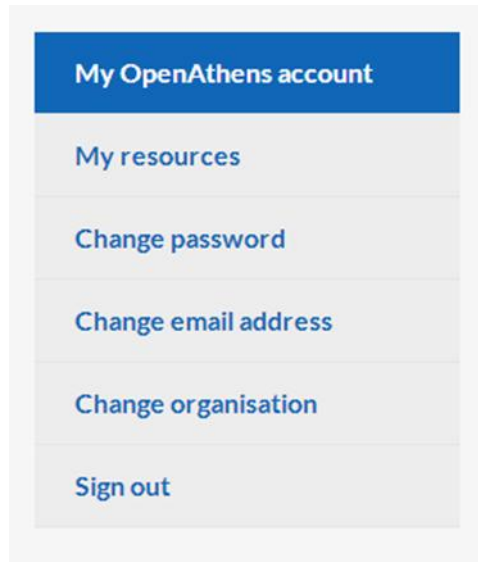
■ **To view and search these resources however, we recommend you use the NHS Evidence Journals and Databases page at <http://www.evidence.nhs.uk/nhs-evidence-content/journals-and-databases>**

■ When you visit this site, you will need to click the OpenAthens login and enter your username/email address and password.

To make Changes to your Athens Account Profile

Need to change your organisation, email address or password? - Use 'My OpenAthens Account' on NICE's Evidence Services website (<https://openathens.nice.org.uk/Auth/Login>)

- Login to the website using your NHS Athens username/email address and password.
- Select one of the options and enter the new details - Don't forget to click the Continue button to save.



- Don't forget to check your email to re-activate your Athens account which will have been de-activated during the above procedures.

For further information and help, please contact your local OpenAthens administrator, Jocelyn Matthews on Tel No: 01904 72 6712, or email at library@york.nhs.uk

Updated 14 February 2014